Format of the Application for the 2025 TCH Pediatrics Innovation Accelerator Award

1. Title/specific aims ([Format of Title Page](#)) (1 page)
2. Project plan (4 pages)

   - Introduction to the problem

   - Significance

   - Research plan

   - Timeline

3. References (no limit)
4. Career development/research team development plan and impact on upcoming NIH or equivalent grant applications (1 page)
5. Budget/budget justification

   Category guidelines:

   - **Personnel**: Principal investigator salary is allowed.

   - **Equipment:** Not Allowed. (Any individual item less than $5,000 should be listed in supplies.)

   - **Supplies:** Itemize by category and provide details in the budget justification.

   - **Travel:** Must be directly related to proposed project and must be described in the budget justification. Foreign travel is allowed if required for the proposed research and in alignment with current BCM policy.

   - **Patient Care Costs:** Not allowed

   - **Other Expenses:** Itemize by category and provide details in the budget justification.

   - **Subcontracts:** Not allowed.

6. Applicant biosketch using the NIH format. [Sample Biosketch,](#) [Biosketch Template (MS Word Format),](#) [Biosketch Instructions](#)
7. Letters of support and mentor's biosketch

- Investigators should include their mentor's biosketch and a letter of support.

- Include letters of support from collaborators and their role in the project.

8. Include letter of support from your section chief, including alignment with PI research time and cost-sharing above NIH cap (if applicable).
9. Applications require the signature of the section chief of the applicant's academic unit (on the Title Page). It is not necessary to obtain an institutional signature.