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## Junior Faculty Seed Funding Program Frequently Asked Questions



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### **1. How often is the program offered?**

The program is offered once a year. The deadline is in the spring.

### **2. Are there any citizenship or residency requirements?**

There are no citizenship requirements for this program.

### **3. Does the program fund clinical projects as well as basic science projects?**

Yes, the program has provided grants to support both basic science and clinical proposals. However, applicants must serve as the principal investigator on the funded project.

### **4. Can applicants have other funding? What about seed money from other BCM departments?**

Since the program is intended to provide support for junior faculty at the beginning of their career, applicants may not have already received an R01, R21, or equivalent independent grant. Investigators who have previously received support through this program are not eligible to apply again. Applicants who have seed money from BCM departments or who received recruitment packages from CPRIT, McNair, or the like, are eligible to apply for this program.

### **5. How long should the project narrative be?**

The project narrative should not exceed three (3) sentences.

### **6. Is there a limit on the number of letters of support I can include with the application?**

There is no limit but please only submit letters from investigators who play a significant role in the project and be sure that role is clearly described in the letter.

### **7. Do I need to submit biosketches for my collaborators?**

No. Applicants are encouraged to obtain letters of support from collaborators, but only the principal investigator's biosketch should be included in the application.

### **8. How do I submit pages that have signatures (e.g., the letter of support or the application cover page)?**

Pages with signatures should be scanned and uploaded in the "Attachments" section; originals are not required.

**9. Can my proposal be submitted after the deadline?**

No. Proposals can be submitted only until the specified time on the deadline day. Please see the application website for deadlines.

**10. How do I know whether my application was received?**

We will confirm receipt of all proposals via email. If you do not receive an email of confirmation or are concerned about the status of your proposal, please email [awards@bcm.edu](mailto:awards@bcm.edu).

**11. Who reviews the applications? How should the letter of support be addressed?**

Applications are reviewed by the Faculty Research & Fellowship Support Committee. Letters of support may be addressed to the committee as a whole or to the chair of the committee. The committee roster is available on the BCM Intranet under the Inside BCM section.

**12. What is the timeline for the review process? When will awards start?**

Reviews and scores will be done in May/June. Our goal is to make awards in July at the start of the new fiscal year. However, since a large portion of the program is supported by annual commitments from local foundations, the start dates depend on when those contributions are received. Funding decisions are communicated as soon as they are finalized.

**13. By when must awarded funds be spent?**

Funds are type 1 and must be spent (not encumbered) by June 30 of the fiscal year in which they are awarded.

**14. I fulfill the eligibility requirements, but when I attempt to submit my application online, I get an error stating I am not eligible. What should I do?**

Sometimes the Faculty Affairs database has not yet been updated with your appointment information. If you are certain you fulfill the eligibility criteria, please contact [awards@bcm.edu](mailto:awards@bcm.edu) and we will work with Faculty Affairs to confirm your eligibility and submit your application.